

**Title of Role:** Social Media Volunteer Roles (x6)

{Working Hours – weekday daytime | weekday evenings | weekend}

**Reporting to:** Communications and Events Officer

**Time Commitment:** 5 hours per week (flexible working)

**Outline of Role and Tasks:**

- Duties include connecting other relevant services, partners and funders within the area on our social media platforms.
- Creating and scheduling daily tweets on Twitter, regular posts updates to our Facebook, LinkedIn, Instagram to increase awareness of what CAHN does as an organisation.
- Promote CAHN's activities and services increasing awareness of what we do here at CAHN.
- Researching any trends or awareness days **e.g. #MentalHealthAwarenessWeek, #OrganDonationWeek** that can generate a boost of engagement on our social media platforms.

You will be working closely with CAHN staff and volunteers

**The skills you need:**

- Social Media awareness and skills
- Great IT skills
- Good communication skills
- Happy to work individually/ remote working

**In return we will provide:**

- Reasonable expenses paid
- Training
- Supervision
- Personal Development Plan

Please contact [elizabeth@cahn.org.uk](mailto:elizabeth@cahn.org.uk) or call 07312 082832 for more information about the role.