

Health Development Coordinators - Cheetham and Crumpsall



**Manchester Local
Care Organisation**

Leading local care, improving
lives in Manchester, with you

Job Purpose: Health Development Co-ordinators (HDCs) are crucial to Manchester's integrated neighbourhood approach. The core of this new role is bringing statutory health and social care staff together with local residents and voluntary, community & public sector organisations to harness the strengths of all. You will help them identify opportunities to enhance the health and well-being of residents, co-design local solutions and deliver plans to reduce health inequalities for the neighbourhood. You will be highly knowledgeable, experienced and skilled in approaches to participation and community development.

Salary: AfC 7 (£40,057-£45,839 depending on experience)

Duration: Permanent (possible secondment opportunity)

Location: Cheetham Hill Medical Centre and community venues

Line manager: Lizzie Hughes, Integrated Neighbourhood Lead, Cheetham and Crumpsall

The role

As an HDC you will have the opportunity to play a part in delivering the ambitious vision to improve population health and wellbeing of Manchester residents. This is a new and unique role. Based in one of our eight neighbourhoods you will:

- Enable and facilitate neighbourhood health and care teams to take a strengths based, person & community centred approach to improving health and wellbeing outcomes for the local population
- Support the important connection of other key organisations for the benefit of their local community. Work with and for communities
- Work collaboratively for health & wellbeing, building strong working relationships with other colleagues and organisations
- Find solutions to overcome challenges and barriers; some of these will be complex, system-wide issues.
- You will have to unpick this complexity and champion new & creative ways to improve population health
- Use your strong influence to persuade others of the importance of taking a different and sometimes radical approach. Using honed leadership skills, the post holder will take people with them on this journey
- Lead/contribute to business intelligence and planning as well as to the strategic development and implementation of population health and wellbeing initiatives
- Evaluate strategies, policies & programmes to make sure they deliver the Prevention Programme objectives. Promote and protect the population's health and wellbeing.

Main duties and responsibilities

- 1. Lead specialist/ expert in Health & Wellbeing Community Development for the assigned neighbourhood. Provide highly specialised advice to GPs, primary care professionals, local authority and NHS colleagues and community groups.**
2. Take a leadership role in Primary Care and Integrated Neighbourhood Community Services transformation – support and enable primary and community care services to meet the prevention needs of the local people.
- 3. Identify community skills, assets, issues and needs and build links between statutory health and care providers and VCSE organisations and agencies in the neighbourhood. Work collaboratively to improve services and make the most effective use of local capacity (people, place and services).**
4. Engage with local people, ensure they have their say: involve local people, partners and stakeholders in co-production of plans, delivery options and service improvements.
- 5. Enable the building of positive and constructive relationships between individuals working in statutory health and social care services and individuals working in local organisations or living in the neighbourhood. Use personal influence to promote and support effective relationships between communities and public bodies and other agencies.**
6. Strategically coordinate networks and partnerships to facilitate successful neighbourhood outcomes. Establish and develop new partnerships advantageous to the neighbourhood.
- 7. Advise on organisational structures to support community development, co-production and strengthen the organisational development of groups.**
8. Communicate to a high standard, adapting your language and style for the relevant audience. Understand the information requirements of a wide range of communities, and make all information accessible (i.e. use of plain English and infographics).
- 9. Demonstrate flexibility, respond positively to change and work effectively under pressure. Manage conflicting priorities, re-prioritising as necessary. Undertake risk and opportunity assessments.**
10. Research and develop reports, business cases, funding bids and policies/ procedures.
- 11. Monitor and evaluate community development activities. Make recommendations for improvements or changes to increase participation, improve outcomes or deliver sustainability of the activities.**
12. Ensure data protection and confidentiality requirements are upheld and be an authorised signatory for expenses i.e. venues, printing, refreshments etc.
- 13. Support the delivery of Neighbourhood Health and Wellbeing Development Fund by communicating with communities and local organisations about this collaborative fund to enable improvements to population health in the local area. Includes oversight of allocation of money and evaluation of activity.**

Manchester Local Care Organisation is a pioneering, new public sector organisation. We're improving care by bringing together NHS community health and mental health services, primary care and social care services in the city. Find out more about us at www.manchesterlco.org.uk

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Could you be the person we are looking for?

Are you?

- Someone with substantial relevant experience in Community Development, Health and Social Care and Public Health
- Non-judgemental with a positive 'can do' attitude, compassionate and empathetic
- A skilled communicator with excellent engagement skills and able to motivate others
- Committed to equality of opportunity and addressing social determinants of health
- Someone who has a reflective and thoughtful approach
- Able to work successfully across a range of organisations
- Self-motivated, resilient and a positive enabler of change
- Able to prioritise, plan and manage your own workload, multi-tasking and adapting to an ever changing environment
- A problem solver capable of analysing situations, make objective decisions and evaluating these.

Do you have excellent skills in the following areas?

- Team working, collaborative and partnership working
- Influencing, advocacy and networking skills alongside good political, social and negotiating skills
- Facilitation - leading effective and engaging meetings; knowledge of wide range of facilitation approaches and techniques
- Training - including delivery, training needs, analysis and evaluation
- Report writing and the ability to research, interpret and present data/information and utilise this to best effect within business cases and reports. IT and specifically Microsoft Office.

Do you have a good knowledge of?

- Public Health / Population Health and Wellbeing and Prevention
- Approaches (practice & models) to Community Development
- And understanding of determinants of health & wellbeing and health inequalities (including social determinants of health).

Do you have volunteering, work and/or personal experience of?

- Working on health and wellbeing projects at a small scale, neighbourhood level and larger areas
- Assisting others to co-produce and co-design services with local people
- Working with equality and diversity groups
- Working with senior professionals, specialists and managerial groups across a range of organisations and professional disciplines
- Working with statutory health and social care professionals including clinicians
- Successfully operating in a politically sensitive environment and a record of representation at board level
- How public sector bodies, private sector and voluntary community sectors work
- Using own initiative to bring about change and deliver the best possible outcomes with and for residents
- Setting up & managing projects and reporting progress on them.

